



PRE-AUTHORIZED PAYMENT FORM

Name(s):	Start Date:
Address:	
Email:	Phone:

Please provide a VOID Cheque or a bank Direct Deposit form for account verification.

PRE-AUTHORIZED RENT PAYMENT PROGRAM TERMS AND CONDITIONS

1. The resident's pre-authorized payment will be drawn from their account on the first (1st) of each month for rent, parking, and any other agreed upon payments.
2. Changes to the pre-authorized rent payment amount resulting from rent adjustments will be made automatically following the recalculation of the rent.
3. A service charge of \$25.00 will be charged for items returned unpaid by the resident's bank, such as Non-Sufficient Funds, Account Closed/Frozen, or Stop Payment.
4. All cancellations must be in writing or by email and must be submitted 10 business days before the first (1st) of the month. Please email Accountsreceivable@pacificahousing.ca to cancel PAD.
5. PADs will commence on the first (1st) of the following month after PAD agreement has been signed and dated, unless otherwise stated here: _____
6. For joint accounts, all signatories to the account must sign form.

I/We hereby agree to abide by the terms and conditions as detailed in this document.

DATE _____ SIGNATURE _____

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